



_____ 's Editing Checklist



Date	#	Rule

- When a new writing rule is learned add it to your chart. Date and number the rule.
- You are responsible for following the rule in your writing from the date listed beside the rule.
- Use the numbers beside each rule to show you have checked for that rule when editing a piece of writing, by writing that rule number at the top of the page. If you have a friend edit your writing, he/she may circle the numbers once he/she has checked your writing for that rule.



_____ 's Revising Checklist



Date	Strategy

When a new revision strategy is learned, add it to your chart. Write the date to show when you learned the strategy. You are responsible for using the strategy in your writing from the date listed.